

30 October 2020

Dear Parent/Carer,

Please find attached full details regarding our 2021 Parent Contributions and Student Book Pack arrangements and 'Parent Contribution Payment Schedule' for completion and return.

Only one set of paperwork needs to be completed per family and you can elect to pay in full or by instalment. Payment in full by December 11, 2020 will attract a \$20 discount per student.

If you wish to pay by instalment you will need to request a 'Parent Contribution Instalment Schedule' form.

Mount Eliza North Primary School understands that some families may experience financial difficulty and offers a range of support options. For a confidential discussion about accessing available services or making alternative payment arrangements contact myself, or our Finance Officer Melissa Barrett on 9787 6611.

Should you have any other questions please do not hesitate to contact our school administration team.

Yours sincerely,



Julie O'Brien - Principal

MOUNT ELIZA NORTH PRIMARY SCHOOL

2021 PARENT CONTRIBUTIONS AND STUDENT BOOK PACK ARRANGEMENTS

The contributions you make to your child's education support the school's teaching and learning programs to improve educational outcomes, student wellbeing and engagement in learning. At Mount Eliza North Primary School, we draw on best educational knowledge and practices and strive to offer broad and enriched opportunities to our students that are above what is required in the standard curriculum.

The Department of Education and Training Parent Payment Policy is available on the school's website. Please find attached detailed information regarding **Essential Education Items and Voluntary Contributions**.

ALL FAMILIES ARE REQUIRED TO COMPLETE AND RETURN THE ATTACHED PARENT CONTRIBUTION FORM
OR
REQUEST AN INSTALMENT SCHEDULE BY FRIDAY DECEMBER 11, 2020

PAYMENT PROCESS

IN FULL

Full payment made at the school on or before **December 11, 2020** will attract a **\$20 discount** per student from the Essential Education Items.

If not received by this date, full payment is due by **Wednesday January 27, 2021**.

BY INSTALMENT

You can elect to pay contributions in four instalments. Should you wish to pay by instalment please contact the office to request a **PARENT CONTRIBUTION INSTALMENT SCHEDULE?**

A minimum **first instalment of \$150 per student is due by December 11, 2020**.

Please Note: Paying by instalment does not attract the \$20 discount.

PAYMENT METHODS AVAILABLE: BPAY, DIRECT DEPOSIT, CREDIT CARD, CASH

FINANCIAL SUPPORT FOR FAMILIES

Mount Eliza North Primary School understands that some families may experience financial difficulty and offers a range of support options. For a confidential discussion about accessing available services or alternative payment arrangements contact our Finance Officer, Melissa Barrett on 9787 6611.

**BOOKPACKS AND STATIONERY WILL BE DISTRIBUTED TO STUDENTS
UPON COMMENCEMENT OF TERM 1 JANUARY 28, 2021**

SECTION A - ESSENTIAL EDUCATION ITEMS

This payment is required for all students to cover classroom resources allocated to students. This covers items such as the following (for more detail refer to list supplied):

- **Student Book Packs** - The school purchases the book packs in bulk which enables savings to be passed onto families as the packs come GST free. The packs come complete and every child in a year level will receive the same items as predetermined by teachers. **Student Book Packs are delivered directly to the school and will be distributed to your child on the first day of school.**
- **Consumable Resources for Specialist Programs and Class Activities**
- **Digital Licences**

CHARGES FOR ESSENTIAL EDUCATION ITEMS WILL BE ONE TOTAL AMOUNT AS FOLLOWS:

- **Foundation: \$430 per student**
- **Years 1 – 4: \$390 per student**
- **Years 5 – 6: \$400 per student**

SECTION B - VOLUNTARY CONTRIBUTIONS

These funds are used to maintain high quality programs and facilities provided by Mount Eliza North Primary School above that provided by the Government in the annual School Global Budget.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential.

We greatly appreciate your contributions to voluntary items as this supports our school to achieve the high level of education that we provide.

1. INFORMATION COMMUNICATION AND TECHNOLOGY CONTRIBUTION -Suggested \$60 per student

The ICT Contribution assists us in the upgrading and maintenance of the computer network, purchase of new equipment including the leasing of iPads/laptops for student use and the payment of whole school licences and apps.

2. BUILDINGS AND GROUNDS - Suggested \$45 per student

The Buildings and Grounds Contribution assists us in the employment of a handyman and gardener to maintain and improve our vast school facilities and grounds.

FIRST AID/NURSE - Suggested amount \$35 per student

(This position is not funded by the Department of Education)

The First Aid/ Nurse Contribution will support the purchase of associated first aid materials.

SECTION C VOLUNTARY DONATION

We know that our parents are busy and due to commitments, you may be unable to assist our Parents and Friends Association, School Council, Art & Design Show, classroom programs and other fundraising activities. To further support the school, you may choose to make a non-specified donation of any amount.

SECTION D - CREDIT ON ACCOUNT

An amount of your choosing can be paid onto your family account to be used for payment of excursions/incursions at your direction.

If you have any queries regarding this process, please do not hesitate to contact the office.

Thanking you for your valued support.

Kind regards,

Julie O'Brien

Principal - Mount Eliza North Primary School

MOUNT ELIZA NORTH PRIMARY SCHOOL

2021 PARENT CONTRIBUTIONS AND STUDENT BOOKPACK ARRANGEMENTS

PARENT CONTRIBUTION - PAYMENT SCHEDULE

Please complete this form (one per family) and return to the office. Payment in full due by January 27, 2021.
Payments made by December 11, 2020 will receive a discount of \$20 per student.

PAYING BY INSTALMENT: If you wish to pay by instalment you do not need to complete this form.

Please contact the office no later than December 11, 2020 to request a 'PARENT CONTRIBUTION INSTALMENT SCHEDULE'.

FAMILY ACCOUNT SURNAME (If different from student surname):

	SURNAME	FIRST NAME	
Student 1			Year Level 2021:
Student 2			Year Level 2021:
Student 3			Year Level 2021:
Student 4			Year Level 2021:

SECTION A – ESSENTIAL EDUCATION ITEMS – AS PER LIST PROVIDED

Foundation \$ 430 per student	\$430 x = \$
Years 1 - 4 \$ 390 per student	\$390 x = \$
Years 5 - 6 \$ 400 per student	\$400 x = \$

SECTION B – VOLUNTARY CONTRIBUTIONS

ICT Contribution – suggested amount \$60 per student	\$ 60 x = \$
Buildings and Grounds – suggested amount \$45 per student	\$ 45 x = \$
First Aid / Nurse – suggested amount \$35 per student	\$ 35 x = \$

SECTION C – VOLUNTARY SCHOOL DONATION

\$

SECTION D – PAYMENT ON ACCOUNT (at parent discretion)

\$

SUBTOTAL SECTION A,B,C,D

\$

DISCOUNT: \$20 per student if paying by December 11, 2020

\$ 20 x = \$

TOTAL PAYING

\$

Credit Card

BPAY

Direct Deposit

Cash

To pay by card please contact the school office

Billers Code: 87361
Ref No: Refer to Family Statement
or contact the school office for details

BSB:633 000
A/C No: 143 463 834
Ref: Family/Student Name